

# Texas Higher Education COORDINATING BOARD

## ApplyTexas IHE Newsletter

**Welcome Back to our Weekly ApplyTexas Newsletter!**

Stay informed and engaged with the latest developments for ApplyTexas! Every Friday, you can expect:

- **Deployment Updates:** Key highlights and progress from this week's deployments.
- **Troubleshooting Tips:** Solutions to common issues based on recent help desk trends.

Thank you for your continued dedication and hard work. We look forward to keeping you in the know.

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## This Week's Deployment Update

**This week's deployment fixes resolved the following issues:**



### **Applicant Portal Enhancements:**

- Resolved issues preventing some users from progressing through the Emergency Contact section in core questions.
- Improved conditional logic in Texas Residency section for applicants.

### **Admin Portal Enhancements:**

- Updated schools and majors CSV download.
- Updated to clear free text in Family Obligations when selections are changed.
- Resolved EDI issues regarding employment/internship data across all application types.

### **Counselor Portal Enhancements:**

- Updated counselor and district counselor permission to expire 1 calendar year after date of authorization.
- Improved search function for queries.
- Updated data to display high school students in grade 9-12.

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## **Troubleshooting Tips of the Week**

### **Admin Portal users:**

As a reminder, there are three main types of role authorizations within the Admin Portal: Gatekeeper, THECB Representative, and ApplyTexas Technical Team member. Previous roles such as Application Viewer and Executive Updater are now consolidated under the Gatekeeper role, with the ability to customize permissions.

### **Applicant and Counselor Suite users:**

For support on accessing your account or to find the right application, please view the following videos:

Logging in:

- [ApplyTexas Login Help for First Time Users](#)
- [ApplyTexas Login Help for Existing Users](#)
- [ApplyTexas Login Help for Returning Users](#)

Finding the right application:

- [ApplyTexas – Find the Right Application – No Results](#)
- [ApplyTexas – Find the Right Application – Not Eligible](#)

If you were previously having issues logging into your admin portal account this week due to revoked access, you should now be able to login. Please submit a helpdesk ticket if you continue to have issues.

Looking for more training materials? Check out short training videos, previous webinars and other resources on the [The Redesigned ApplyTexas - Texas Higher Education Coordinating Board](#) page.

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